

## West Whitlawburn Housing Co-operative

Management Committee Meeting of Monday 27<sup>th</sup> February 2023 at 6.30 p.m.

Meeting to be held in Whitlawburn Community Resource Centre

### Agenda

Welcome, introductions and co-option

Agenda Item		Type of Report
1	<b>Apologies</b>	
2	<b>Confidentiality</b>	
3	<b>Declaration of Interests</b>	
4	<b>Equalities and Human Rights</b>	
5	<b>Health and Safety</b>	
6	<b>Previous Minutes</b>	
(a)	Management Committee meeting of 30 <sup>th</sup> January 2023	Approval
(b)	Management Committee meeting of 13 <sup>th</sup> February 2023	Approval
7	<b>Matters Arising from Previous Minutes</b> Actions from Previous Meetings Report	Monitoring
8	<b>Sub Committee Minutes and Referrals</b>	None
9	<b>Correspondence</b>	
(a)	Information	
(b)	Decision	
10	<b>Delegates Reports and Affiliated Organisation Information</b>	
(a)	Employers in Voluntary Housing (EVH)	Information
(b)	Glasgow West of Scotland Forum of Housing Associations (GWSF)	Information
(c)	Scottish Federation of Housing Associations (SFHA)	Information
11	<b>Governance and Assurance</b>	
(a)	Schedule of External Submissions 2022/23	Monitoring
(b)	Management Committee Training Plan	Approval
(c)	Governance, Recruitment and Succession Planning	Update
12	<b>Regulation</b>	
(a)	Tenant and Resident Safety Survey	Information
(b)	Annual Risk Assessment	Information
13	<b>Director Report and Targets</b>	Update
14	<b>Property Services</b>	
(a)	Reactive Maintenance Procurement	Information
(b)	Ground Maintenance and Lift Contracts	Decision
15	<b>Tenancy Services</b>	
(a)	Bad Debt Write Off	Approval

(b)	Allocations Policy Review	Update
16	<b>Corporate Services</b>	
(a)	Management Accounts – Quarter 3	Information
17	<b>Budget and Rents 2023/24</b>	
(a)	Rent Increase Implementation	Update
18	<b>East Whitlawburn</b>	
(a)	Progress Report	Update
19	<b>Policy Reviews</b>	
(a)	Procurement Policy	Approval
20	<b>Business Plan Review</b>	Update
21	<b>Housing Software System</b>	Decision
	Tender Report	
22	<b>Freedom Of Information Request</b>	Information
23	<b>Any Other Competent Business</b>	
24	<b>Date and Time of Next Meeting</b>	
	Monday 27 <sup>th</sup> March 2023 at 6.30 p.m	
	<b>Closed Session – Confidential Items</b>	