

## West Whitlawburn Housing Co-operative

**Management Committee Meeting of Monday 28<sup>th</sup> February 2022 at 6.30 p.m.**

**Meeting to be held in Whitlawburn Community Resource Centre**

### Agenda

Agenda Item		Type of Report
1	<b>Apologies</b>	
2	<b>Confidentiality</b>	
3	<b>Declaration of Interests</b>	
4	<b>Equalities and Human Rights</b>	
5	<b>Previous Minutes</b>	
(a)	Management Committee meeting of 24 <sup>th</sup> January 2022	
(b)	Signing of Minutes	
6	<b>Matters Arising from Previous Minutes</b> Actions from Previous Meeting Report	Monitoring
7	<b>Sub Committee Minutes and Referrals</b>	
(a)	Performance, Assurance and Risk (PA&R) Sub Committee of 21 <sup>st</sup> February 2022	Update
(b)	Minutes Property Sub Committee 18 <sup>th</sup> October 2021	Approval
(i)	Lift Safety Policy	Decision
(ii)	Asbestos management Policy and Plan	Decision
8	<b>Correspondence</b>	
(a)	Information	
(b)	Decision	
9	<b>Delegates Reports and Affiliated Organisation Information</b>	
(a)	Employers in Voluntary Housing (EVH)	Information
(b)	Glasgow West of Scotland Forum of Housing Associations (GWSF)	Information
(c)	Scottish Federation of Housing Associations (SFHA)	Information
10	<b>Governance and Assurance</b>	
(a)	Schedule of External Submissions 2021/22	Monitoring
(b)	Schedule of External Submissions 2022/23	Decision
(c)	Management Committee Training Plan	Monitoring
(d)	Review of Rules	Update
(e)	Management Committee Annual Appraisals	Decision
(f)	Meeting schedule 2022/23	Decision
11	<b>Regulation</b>	
(a)	Notifiable Events	Monitoring
(b)	Annual Risk Assessment	Information
12	<b>Director Report and Targets</b>	Update
13	<b>Property Services</b>	
(a)	Fire detection system update	Update

(b)	ESCO Budget Report	Decision
(c)	Bad Debt Write Off – Rechargeable Repairs	Decision
14	<b>Tenancy Services</b>	
(a)	Arrears monitoring report	Monitoring
(b)	Bad Debt Write Off - Arrears	Decision
15	<b>Corporate Services</b>	
(a)	Pension Options Review	Update
(b)	Management Accounts – Quarter 3	Review
(c)	Internal Cash Flow Monitoring Report	Monitoring
16	<b>Health and Safety</b>	Information
17	<b>Policy Review</b>	
(a)	External Audit	Approval
18	<b>East Whitlawburn</b>	
(a)	Legal agreement	Update
(b)	Loan Finance	Update
(c)	Road Construction	Update
19	<b>Any Other Competent Business</b>	
20	<b>Date and Time of Next Meeting</b> 28 <sup>th</sup> March 2022 at 6.30 p.m	
	<b>Closed Session – Confidential Items</b>	