West Whitlawburn Housing Co-operative
Management Committee Meeting of
Tuesday 26ᵗʰ August 2023 at 6.30 p.m.
Meeting to be held in Whitlawburn Community Resource Centre

Please note change of day due to public holiday

Agenda

Agenda Item		Type of Report
1	**Apologies and Welcome to New Committee Members**	
2	**Confidentiality**	
3	**Declaration of Interests**	
4	**Equalities and Human Rights**	
5	**Health and Safety**	
6 (a) (b)	**Annual Assurance Statement** Assurance Review - Report by Mullholland Housing Consultancy Annual Assurance Statement	Information & Approval
7 (a) (b)	**Previous Minutes** Management Committee meeting of 28ᵗʰ August 2023 Management Committee meeting of 9th September 2023	Approval
8	**Matters Arising from Previous Minutes** Actions from Previous Meetings Report	Monitoring
9	**Sub Committee Minutes and Referrals** None	
10 (a) (b)	**Correspondence** Information - None Decision - None	
11 (a) (b) (c)	**Delegates Reports and Affiliated Organisation Information** Employers in Voluntary Housing (EVH) Glasgow West of Scotland Forum of Housing Associations (GWSF) Scottish Federation of Housing Associations (SFHA) – Draft Statement on Temporary Accommodation	Information Information Information

12 (a) (b) (c)	**Governance and Assurance** Schedule of External Submissions 2023/24 Management Committee Training Plan Governance, Recruitment and Succession Planning	 Monitoring Monitoring Information
13 (a) (b)	**Regulation** ARC Outcomes – Landlord Report ARC Outcomes – SHR Report	 Information Information
14	**Director Report and Targets**	Update
15 (a)	**Property Services** Update on Reactive Maintenance Contract Procurement	 Information
16 (a) (b)	**Tenancy Services** Write offs Write backs	
17 (a) (b) (c)	**Corporate Services** EVH Employers' Consultation - 2024/25 Salaries Q1 Management Accounts Internal Financial Monitoring Report	 Decision Update Update
18	**Business Plan Review** Business Plan Review Update	 Information
19	**Any Other Competent Business**	
21	**Date and Time of Next Meeting** Monday 30th October 2023 at 6.30 p.m.	
	Closed Session – Confidential Items	