

West Whitlawburn Housing Co-operative

Management Committee Training Session of Monday 7th March 2022 at 6.30pm

Meeting held in Whitlawburn Community Resource Centre

In attendance:

Committee:

A Anderson (AA), Chairperson	E Kerr (EK)	Phil Welsh (PW)
S Anderson (SA), Vice Chairperson	M Alcorn (MA)	
A Duffin (AD), Secretary	B McNicol (BMcN)	

WWHC Staff:

S Marshall (Dir)
G Clayton (Deputy Dir)

L Ewart – Housing Consultant

1. Apologies

None

2. Good Governance

Training session presented by L Ewart covering:

- Governance needs
- Committee Member responsibilities
- Regulatory requirements
- Succession planning
- Skills analysis and training
- Skills gaps and recruitment
- Declaration and management of interests

3. AOCB

Request received from Glasgow and West of Scotland Forum (GWSF) for WWHC Committee Members supported by staff to present information at the plenary session of the Summer Regeneration Conference. The Community Development Co-ordinator will request further information from GWSF. PW agreed to participate and AD will be attending the event.

Donation request received from DEC (Disaster Emergency Committee) to support Ukraine. The Director confirmed available funds in the donations budget.

Management Committee agreed £100 donation.

AA, SA and AD did not participate in this discussion.

Following Management Committee approval, the Director issued a letter confirming the extension of the WCRC lease from 2024 to 2034 to support a lottery funding application. A new lease is required by funder.

Committee agreed to extend the lease up to 2034.
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Closed Session - Confidential items

Meeting closed at 8.15pm