

West Whitlawburn Housing Co-operative

Management Committee Meeting of Monday 24th January 2022 at 6.30 p.m.

Meeting to be held in Whitlawburn Community Resource Centre or Teams depending on Scottish Government guidance

Agenda

Agenda Item		Type of Report
1	Apologies	
2	Confidentiality	
3	Declaration of Interests	
4	Equalities and Human Rights	
5	Previous Minutes	
(a)	Management Committee meeting of 29 th November 2021	
(b)	Signing of Minutes	
6	Matters Arising from Previous Minutes Actions from Previous Meeting Report	Monitoring
7	Sub Committee Minutes and Referrals Performance, Assurance and Risk (PAR) Sub Committee	Update
8	Correspondence	
(a)	Information	
(b)	Decision	
9	Delegates Reports and Affiliated Organisation Information	
(a)	Employers in Voluntary Housing (EVH)	Information
(b)	Glasgow West of Scotland Forum of Housing Associations (GWSF)	Information
(c)	Scottish Federation of Housing Associations (SFHA)	Information
10	Governance and Assurance	
(a)	Schedule of External Submissions 2021/22	Monitoring
(b)	Notifiable Events	Monitoring
(c)	Management Committee Training Plan	Monitoring
(d)	Review of Rules	Update
(e)	Management Committee Annual Appraisals	Update
(f)	Internal Audit Programme	Decision
11	Regulation	
(a)	Annual Risk Assessment	Information
(b)	Quarterly Covid-19 monitoring return – Quarter 3	Information
(c)	Assurance Tenant and Resident Safety survey return	Information
12	Director Report and Targets	Update
13	Property Services	
(a)	Procurement	Update
14	Tenancy Services	
(a)	Arrears monitoring report	Monitoring

15	Corporate Services	
(a)	Budget and Rents 2022/23	Decision
(b)	Pension Options Review	Update
(c)	IT Managed Service - Tender Report	Decision
16	Health and Safety	Information
17	Fire Safety Review	Monitoring
18	Complaints Monitoring Report – Quarter 3	Monitoring
19	Policy Review	
(a)	Governance Policy Reviews Cover Report	Review
(b)	Internal Audit	Review
(c)	Disciplinary and Grievance	Review
(d)	Equality Policy	Review
(e)	Declaration of Interests	Review
20	East Whitlawburn	
(a)	Legal agreement	Update
(b)	Loan Finance	Update
(c)	Road Construction	Update
21	Any Other Competent Business	
22	Date and Time of Next Meeting 27 th February 2022 at 6.30 p.m	
	Closed Session – Confidential Items	