

## West Whitlawburn Housing Co-operative

**Management Committee Meeting of Monday 27<sup>th</sup> March 2023 at 6.30 p.m.**

**Meeting to be held in Whitlawburn Community Resource Centre**

### Agenda

Agenda Item		Type of Report
1	<b>Apologies</b>	
2	<b>Confidentiality</b>	
3	<b>Declaration of Interests</b>	
4	<b>Equalities and Human Rights</b>	
5	<b>Health and Safety</b>	
6 (a)	<b>Previous Minutes</b> Management Committee meeting of 27 <sup>th</sup> February 2023	Approval
7	<b>Matters Arising from Previous Minutes</b> Actions from Previous Meetings Report	Monitoring
8	<b>Sub Committee Minutes and Referrals</b>	None
9 (a) (b)	<b>Correspondence</b> Information Decision	
10 (a) (b) (c)	<b>Delegates Reports and Affiliated Organisation Information</b> Employers in Voluntary Housing (EVH) EVH Executive Committee Election Glasgow West of Scotland Forum of Housing Associations (GWSF) Scottish Federation of Housing Associations (SFHA)	Information Decision Information Information
11 (a) (b) (c) (d)	<b>Governance and Assurance</b> Schedule of External Submissions 2022/23 Schedule of External Submissions Management Committee Training Plan Governance, Recruitment and Succession Planning	Monitoring Approval Update Update
12 (a)	<b>Regulation</b> SHR Engagement Plan 2023/24	Information
13	<b>Director Report and Targets</b>	Update
14 (a) (b)	<b>Property Services</b> Bad Debt Write Off – Rechargeable Repairs	Approval
15 (a) (b)	<b>Tenancy Services</b>	Approval Update

16	<b>Corporate Services</b>	
(a)	Review of Bad Debt Provision	Approval
(b)	Cash Flow Monitoring Report – Quarter 3	Information
(c)	Insurance Renewals	Approval
17	<b>Policy Review Schedule</b>	Monitoring
18	<b>East Whitlawburn</b>	
(a)	Progress Report	Update
19	<b>Business Plan Review</b>	Update
20	<b>Tenant Satisfaction Survey Report</b>	Information
21	<b>Any Other Competent Business</b>	
22	<b>Date and Time of Next Meeting</b> Monday 24 <sup>th</sup> April 2023 at 6.30 p.m	
	<b>Closed Session – Confidential Items</b>	
23	<b>Staffing</b>	Approval