

West Whitlawburn Housing Co-operative

Management Committee Meeting of 26th April 2021 at 6.30 p.m.

Meeting to be held via MS Teams

Agenda

	Agenda Item	Type of Report
1.	Apologies	
2.	Confidentiality	
3.	Declaration of Interests	
4.	Previous Minutes a) Management Committee meeting of 29 th March 2021 b) Signing of Minutes	Written
5.	Matters Arising from Previous Minutes Actions from Previous Meeting Report	Written
6.	Sub Committee Minutes and Referrals	None
7.	Correspondence a) Information b) Decision	
8.	Delegates Reports and Affiliated Organisation Information a) Employers in Voluntary Housing (EVH) b) Glasgow West of Scotland Housing Forum (GWSF) c) Scottish Federation of Housing Associations (SFHA)	Verbal Verbal Verbal
9.	Governance and Assurance a) Management Committee Training Plan b) Notifiable Events c) Schedule of External Submissions 2020/21 d) Review of Rules	Written Written Written Written
10.	Regulation a) Monthly Covid Return to Scottish Housing Regulator (Mar 21) b) Annual Return on the Charter	Written Verbal
11.	Director Report and Targets	Written
12.	Tenancy Services a) Arrears Monitoring Report b) Housing Sub Committee - Allocations Policy Review	Written Verbal
13.	Property Services a) Asset Management Software b) Landlords Health and Safety Consultant - Procurement	Written To be tabled
14.	Corporate Services a) Five Year Financial Projections	Written

15.	Complaint Handling Procedure a) 2020/21 Complaint outcome report b) Internal Audit Report	Written Written
16.	Policy Reviews a) Unacceptable Actions Policy b) Housing Alarms Policy	Written Written
17.	East Whitlawburn a) Legal agreement b) Loan Finance	Verbal Verbal
18.	Internal Audit Tender	Written
19.	Freedom of Information 2020/21 Summary Report	Written
20.	Any Other Competent Business	
21.	Date and Time of Next Meeting 24 th May 2021 at 6.30 p.m	
	Confidential Items – Closed Session	