

West Whitlawburn Housing Co-operative  
Management Committee Meeting of

**Monday 31<sup>st</sup> July 2023 at 6.30 p.m.**

Meeting to be held in Whitlawburn Community Resource Centre

**Agenda**

Agenda Item		Type of Report
1	<b>Apologies</b>	
2	<b>Confidentiality</b>	
3	<b>Declaration of Interests</b>	
4	<b>Equalities and Human Rights</b>	
5	<b>Health and Safety</b>	
6	<b>Previous Minutes</b> Management Committee meeting of 26 <sup>th</sup> Jun 2023	Approval
7	<b>Matters Arising from Previous Minutes</b> Actions from Previous Meetings Report	Monitoring
8	<b>Sub Committee Minutes and Referrals</b>	
(a)	Performance, Assurance and Risk Sub Committee 13 <sup>th</sup> Feb 2023	Approval
(b)	Staffing Sub Committee 10 <sup>th</sup> Jul 2023	Approval
(c)	Recruitment Policy Review	Approval
9	<b>Correspondence</b>	
(a)	Information	
(b)	Decision	
10	<b>Delegates Reports and Affiliated Organisation Information</b>	
(a)	Employers in Voluntary Housing (EVH)	Information
(b)	Glasgow West of Scotland Forum of Housing Associations (GWSF)	Information
(c)	Scottish Federation of Housing Associations (SFHA) – Fee consultation	Decision
11	<b>Governance and Assurance</b>	
(a)	Schedule of External Submissions 2023/24	Monitoring
(b)	Management Committee Training Plan	Monitoring
(c)	Governance, Recruitment and Succession Planning	Information
(d)	Management Committee Leave of Absence	Approval
12	<b>Regulation</b>	
(a)	Regulatory Framework Discussion Paper GWSF Note on Discussion Paper	Decision

(b)	SHR Letter on Assurance Statements	Information
(c)	SHR National Panel of Tenants and Service Users 2022/23 Report and Media Coverage	Information
(d)	GWSF meetings with SHR June/July 2023 Notes	Information
13	<b>Director Report and Targets</b>	Update
14	<b>Property Services</b>	
15	<b>Tenancy Services</b>	
(a)	Temporary Accommodation Lease extension	Decision
16	<b>Corporate Services</b>	
(a)	Internal Financial Monitoring Report	Update
17	<b>Policy Review</b>	
(a)	Development Strategy	Approval
18	<b>AGM Planning</b>	Information
19	<b>Business Plan Review</b>	
	Business Plan Discussion Note 19 <sup>th</sup> Jun 2023	Information
20	<b>Any Other Competent Business</b>	
21	<b>Date and Time of Next Meeting</b>	
	Monday 28 <sup>th</sup> August 2023 at 6.30 p.m.	
	<b>Closed Session – Confidential Items</b>	