

West Whitlawburn Housing Co-operative

Management Committee Meeting of Monday 25th April 2022 at 6.30 p.m.

Meeting to be held in Whitlawburn Community Resource Centre

Agenda

Agenda Item		Type of Report
1	Apologies	
2	Confidentiality	
3	Declaration of Interests	
4	Equalities and Human Rights	
5	Previous Minutes Management Committee meeting of 28 th March 2022 Signing of Minutes	Approval
6	Matters Arising from Previous Minutes	
7	Actions from Previous Meeting Report	Monitoring
8	Sub Committee Minutes and Referrals	None
9	Correspondence (a) Information (b) Decision	
10	Delegates Reports and Affiliated Organisation Information (a) Employers in Voluntary Housing (EVH) (b) Glasgow West of Scotland Forum of Housing Associations (GWSF) (c) Scottish Federation of Housing Associations (SFHA)	Information Information Information
11	Governance and Assurance (a) Schedule of External Submissions 2022/23 (b) Management Committee Training Plan (c) Governance, Recruitment and Succession Planning	Monitoring Monitoring Update
12	Regulation (a) Engagement Plan	Information
13	Director Report and Targets	Update
14	Property Services (a) None – SHR Returns pending	
15	Tenancy Services (a) None – SHR Returns pending	
16	Corporate Services (a) Budget Update – Staff Salaries (b) Procurement – website re-design and build – to be tabled (c) WCRC Minute of Agreement	Information Decision Approval

(d)	Cost Centre Apportionment	Approval
17	Monitoring Reports 2021/22	
(a)	Complaints	Monitoring
(b)	Compliments	Monitoring
(c)	GDPR Breaches	Monitoring
(d)	FOISA Requests	Monitoring
18	Policy Review	
(a)	Whistleblowing Policy	Approval
(b)	Membership Policy	Approval
(c)	Use of the Seal Policy	Approval
(d)	Homeworking Policy	Approval
19	East Whitlawburn	
(a)	Legal agreement	Update
(b)	Loan Finance	Update
(c)	Progress Report	Update
20	Any Other Competent Business	
21	Date and Time of Next Meeting 23 rd May 2022 at 6.30 p.m	
	Closed Session – Confidential Items	